Caton with Littledale Parish Council

Minutes of the parish council meeting held on

Tuesday 12th December 2023 at 7pm at the Victoria Institute, Caton.

**Present** Cllr Carter, Cllr Heywood (chair) Cllr Walmsley (vice -chair), Cllr Boland, Cllr Wright, Cllr Powell, Cllr Gibbons.

Gill Mason – clerk.

**Open forum**

No public present.

**150/23 To receive apologies for absence.**

None.

**151/23 To consider and approve the minutes of the meeting held on Tuesday 14th November 2023.**

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Powell.

Seconded by Cllr Wright.

**152/23 To receive declarations of interests and dispensations.**

Cllr Walmsley declared an interest in any item regarding Caton St Paul’s School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

**153/23 To consider planning application and matters.**

23/01240/FUL Proposal : Installation of solar panels to the south facing roof slope

Site Address : Caton Baptist Church, 2 Artlebeck Road, Caton, Lancaster, Lancashire

23/01350/VCN.

The parish council support the application.

Proposal : Erection of a detached dwelling (C3) and creation of a new vehicular access (pursuant to the variation of conditions 3,4,5 and 6 on approved application 23/00486/VCN to reword conditions 3 and 5 to amend the trigger for submission of details and agree details relating to conditions 4 and 6 (access construction details and landscaping)

Site Address : Land Adjacent 26 Moorside Road, Brookhouse, Lancaster, Lancashire, LA2 9PJ

LA2 9RQ.

The parish council has no observations.

**154/23 Accounts and finance.**

**Payments**

Victoria Institute, administration grant (S/O) £800.00

BayTech web hosting (S/O) £60.00

Victoria Institute room hire £35.15

Gill Mason clerk’s expenses £44.26

Lancaster City Council grass cutting £1534.64 Christmas Tree purchase £145.00 Lancaster City Council election costs £120.00

**Receipts**

Caton Gala Committee playpark donation £100.00

It was resolved that the payments be made.

Proposed by Cllr Heywood.

Seconded by Cllr Gibbons.

**155/23 To consider the update on the Fell View playpark repair and maintenance.**

***Update on the progress of repair and maintenance and quotes received.***

Kompan has been instructed to repair the zipwire.

***Additional fundraising for the playpark and CPPAG funds.***

CLPPAG has responded to the request for funding, unfortunately, the chair of the group does not consider the playpark a category of expenditure of which the funds can be allocated.

**156/23 To consider any highways and/or footpath matters.**

***To review the current battery operated SpIDS and consider the purchase of a solar powered replacement.***

The clerk will send LCC Highways the make and model of the SPiD to review.

**157/23 To consider any parish management & maintenance matters.**

***To consider the update on the siting of a bench at the Quernmore Road bus shelter***

The contractor has laid the flags, but the bench was sent with two left legs. The clerk has reordered the correct leg, and it should be delivered and fitted soon.

***To consider the repainting of Hornby Road Car Park white parking lines***

The clerk will ask LCC if it can quote on repainting the white lines in the car park.

***To consider the grass cutting schedule at Fell View***

It was resolved that the parish council continue with the Lancaster City Council grass cutting contract schedule for 2024.

**158/23 To consider the report from the Greenway Working Group.**

LEF will extend the deadline due to the delays with the contractors. The benches will be fitted in January and planting will be completed by the end of March.

**159/23 To consider training courses and costs for councillors.**

No update.

**160/23 To consider and approve the budget for 2024/2025.**

The clerk will circulate the amended draft budget to all councillors to review and adopt at the January meeting.

**161/23 Reports and correspondence (information only)**

Clerk’s vacancy update – no applications have been received; the clerk will continue until the end of January.

**162/23 Date and time of the next parish council meeting.**

Tuesday 9th January 2023 at 7pm.

The meeting closed at pm. **Signed …………………………………………… Date………………......**